

Religious Education Association
2013 Annual Meeting
Instructions for Posters

Presentation of a poster provides an opportunity for effective one-to-one communication. The longer presentation time of the poster session enables you to present a more in-depth description and discussion of your work, and to receive specific feedback from colleagues who are interested in your topic.

The poster session will be held in the [Ballroom Foyer on Saturday, November 9, from 10:15 - 12:00 noon](#).

1. Your poster must correspond to the title and content of the abstract you submitted.
2. Your poster must be no larger than a total of 42" x 52" and consist of materials that can be mounted easily with pushpins. Note: creative use of smaller sections to make a poster-sized presentation might reduce printing and shipping costs.
3. Posters should be designed for clear viewing from a distance of beyond 3' so that they can be viewed by a number of people at the same time.
4. To ensure visual effectiveness of your poster, use large lettering and a minimum of text. Use a minimum font size of 18 points; 20-24 points is recommended. Simple is more legible. "Times New Roman" is easier to read than sans serif fonts such as "Geneva".
5. Use of color can visually enhance your poster.
6. Media should only be used to augment poster presentation; it cannot replace a poster (e.g., powerpoint). It must be a continuous loop rather than a sequential explanation of presentation. Presenter is responsible for providing equipment (e.g., laptop, speakers) and its security.
7. You are responsible for bringing your poster to the conference. You can ship it in a poster tube or you can have it printed in Atlanta. There are a number of printing places within a few blocks of the hotel.
8. REA will provide 4'x8' poster boards and push pins. Poster boards are double-sided, i.e., two poster presenters will share one poster board, one on each side.
9. Put your poster up at least 15 minutes prior to the start of the poster session.
10. You may distribute handouts or a full paper of your poster.
11. The author must remain by his/her poster board for the duration of the 75-minute session. Before the poster session, rehearse a brief summary of your project. Many viewers will want a quick "guided tour" of your poster. Don't be afraid to point out uncertainties in your work; this is where you may get useful feedback.
12. Posters will be displayed until [Saturday](#) evening. If you wish to keep your poster, you must remove it before 8:00 a.m. on Sunday.

If you would like your handouts/paper posted to the meeting website so that everyone has access to them, send them by **Tuesday, 17 September 2013** to Lucinda.Huffaker@yale.edu. They will become a permanent part of the Online 2013 *Proceedings*.