

## **Faculty Position in Community-Based Education**

(Rank and title commensurate with degrees and experience. Begins July 1, 2020)

Garrett-Evangelical Theological Seminary seeks to make an appointment to an open rank faculty position in Community-Based Education. The person in this position will serve as a faculty member in an area of practical theology, directing and advancing community-based education on all levels in the seminary. The ethos of the position is to connect the needs and strengths of students, the seminary, and the community to each other for the greatest advantage.

A central part of this position is directing the seminary internship program, currently referred to as Field Education. The Field Education program is a core curricular component of the MDiv and other Masters degrees. This position oversees all aspects of the Field Education program, as well as leading the seminary to develop robust curricular and pedagogic models to support the supervision and evaluation of students while they are engaged in community-based education. This work is essential to the formation of students for ministry and community leadership as well as to the integrative nature of various degree programs.

### **Qualifications required:**

- Doctoral level degree in a practical theology.
- Teaching and research in disciplines that inform theories and practices of theological supervision, church leadership, church polity, contextual analysis, contextual ministerial engagement, and/or community-based learning.
- Professional experience in broad church leadership, community organizing, public ministry, and/or religious leadership in the public arena.
- Familiarity with varied models of contextual, immersive, experiential, field-based, and competency-based theological education.
- Knowledge of the structures and ministries of church bodies (local, general, and ecumenical) and inter-faith experience.
- Demonstrated excellence in verbal, written, intercultural and interpersonal communication skills.
- Demonstrated excellence in establishing and maintaining effective working relationships with a wide variety of constituencies in a diverse community.
- Experience working with persons from diverse social locations and perspectives in relation to matters of culture, class, race/ethnicity, gender, sexual orientation, and theology.

### **Qualifications preferred:**

- Ordination in the United Methodist Church or other Methodist denomination.

### **Success factors/job competencies:**

- Dedicated to the formation of theological students, guiding them to maturity in their Christian faith and life, their sense of vocation, and their ability to participate in a community as a Christian.
- Committed to integrative theological education, especially helping students integrate what they learn in their coursework with their practice of ministry and to develop a structure for continued learning after graduation.

- Strategic in connecting the faculty to community-based education, including by advising the faculty on how they can engage with the Field Education program and by modifying the Field Education program to serve the curricula of the different degree programs.
- Adaptable in leading the Field Education program so that it can best provide excellent community-based education while operating within established curricular policies and procedures.
- Outgoing and excellent at cultivating, building, and retaining relationships on multiple levels internally and externally to the seminary including with students, faculty, staff, administration, and with community leaders both inside and outside of the church.
- Proven leadership that involves articulating and staying on mission, relating well to those in authority, and being comfortable using authority.
- Strong project management skills, with the ability to prioritize and manage multiple tasks concurrently, including setting budgets, handling correspondence from a wide variety of people, managing direct reports, and attending to a variety of curricular concerns.
- Knowledge of local congregations and nonprofits in the greater Chicago area.
- Ability to provide a hospitable environment for all students and other constituents.
- Ability to keep confidential information about students and other constituents.

**Essential functions and responsibilities:**

- Teaches a course load of 4 to 6 credit hours per academic year as assigned by the Academic Dean.
- Serves on faculty committees where assigned.
- Serves as the liaison between the Field Education program and the faculty and administration of the seminary.
  - Keeps the faculty and administration informed about Field Education and new trends in community-based education.
- Leads all aspects of the Field Education program
  - Supervises the Associate Director of Field Education.
  - Interviews students and discerns with them appropriate field placements (teaching sites) in a variety of contexts.
  - Works with and supervises the training of Field Education Site Supervisors and Site Committees.
  - Supervises the selection, training, and assessing of Field Education Peer Group Facilitators.
  - Serves as a Peer Group Facilitator for Field Education.
  - Evaluates the work and learning of interns, site supervisors, site committees, and Peer Group Facilitators.
  - Attends to, intervenes, and works to resolve difficult or crisis situations in the Field Education Program. Participates in regular and special meetings and orientations that support all aspects of Field Education.
  - Visits potential and existing community sites to assure the quality of community-based education available there.
  - Periodically assesses, revises, and adapts aspects of the Field Education Program and implements changes.
  - Advocates for students throughout the internship process.
  - Prepares an annual budget proposal for the Field Education Program.

- Develops and writes grant proposals for improvement and innovation in the Field Education Program.
- Participates in the regular institutional and educational assessment of the Field Education program in light of the Association of Theological Schools criteria.
- Represents Garrett-Evangelical at the Association of Theological Field Educators and the Association of United Methodist Theological Field Educators.
- Serves as the Clinical Pastor Education Coordinator for the seminary.
- Collaborates with other Garrett departments as appropriate to support students and programs (e.g. Academic Affairs, Student Matters, Student Life, Financial Aid, Development, etc.).

**Application Process:**

Garrett-Evangelical is an Affirmation Action/Equal Opportunity Employer. The seminary welcomes all qualified candidates to apply. Interested candidates should send a cover letter, cv, and two letters of recommendation (one that speaks to the applicant’s academic ability and one that speaks to the applicant’s ability as a leader in ministry) to [faculty.search@garrett.edu](mailto:faculty.search@garrett.edu) (Attn: Ms. Liz Lwanga). Materials may also be mailed to: Office of Academic Affairs, Garrett-Evangelical Theological Seminary, 2121 Sheridan Road, Evanston, IL 60201. Review of applications will begin on November 30, 2019 and continue until the position is filled.

*Founded in 1853, Garrett-Evangelical Theological Seminary ([www.garrett.edu](http://www.garrett.edu)) is a graduate school of theology related to the United Methodist Church. Located on the campus of Northwestern University, the seminary serves more than 400 students from many denominations and cultural backgrounds, fostering an atmosphere of ecumenical interaction. Garrett-Evangelical creates bold leaders through master of divinity, master of arts, master of theological studies, doctor of philosophy and doctor of ministry degrees. Its 4,500 alumni serve churches and society around the world.*