

DIRECTOR OF RELIGIOUS EDUCATION

ARCHDIOCESE OF ST. LOUIS OFFICE OF CATHOLIC EDUCATION AND FORMATION (OCEF)

The **Director of Religious Education** leads efforts on behalf of K-12 schools and parishes of the Archdiocese of St. Louis to develop and strengthen curriculum, programs, policies and procedures associated with Catholic identity, educational excellence, and faith formation along the K-12 spectrum.

Major responsibilities include:

- Developing, maintaining, and assessing the religious studies curriculums for elementary schools, high schools, and parish schools of religion.
- Establishing relationships and consistent communication channels with parishes, schools and OCEF personnel.
- Managing the religious education certification program.
- Coordinating the development of religious education guidelines and handbooks.
- Creating and coordinating in-service opportunities, prayer days, retreats and leadership programs for potential and current religious educators and OCEF staff members.
- Remaining abreast of important Church documents, resources and trends in religious education.
- Providing religious education consultation services to Pastors, Presidents, Principals, Directors/Coordinators of Religious Education, and Campus Ministers as requested.

Qualifications:

- Practicing Catholic with a solid understanding of, and commitment to, the philosophy of Catholic education.
- Demonstrated experience with religious education curriculum development.
- Teaching experience.
- Excellent coaching skills and collaborative working style.
- Strong communication and organizational skills.
- Willingness to travel regularly to parish and school sites throughout the Archdiocese.
- Graduate degree in theology, religious education, religious studies, pastoral ministry, or similar degree with a strong theological core.

All application materials, including a cover letter expressing interest, a resume, and three references (names and contact information) should be sent electronically to JPhelps@archstl.org. Deadline for receipt of completed materials is Friday, February 5, 2021. This position begins on July 1, 2021.