

Justice, Diversity, Equity, and Inclusion (JEDI) Officer (\$13K)

Requirements:

- Must be a member of the Religious Education Association.
- Evidence of previous work on justice, equity, diversity, and inclusion in complex organizations.

Compensation:

- Compensation for this position is \$13,000 annually.

Time and reporting:

- This position is expected to dedicate an average of 5 hours weekly to the work of JEDI within the REA.
- Participates as *ex officio* member of the REA board and the Steering Committee. Is accountable to the REA Board and Steering Committee, and functionally to the REA president.

Area 1: Connection & Communication

Help to connect and communicate with our members and larger community, including:

- a. In Consultation with the Networking Coordinator utilize social media to inform, announce, and connect members
- b. Connect with various organizations, schools and congregations to aid in resources for training, webinars, workshops, and let members know about other workshops, protests, etc.
- c. Build and consolidate a list of JEDI resources
- d. Actively engage members creatively throughout the year (not just relying on annual meetings)
- e. Liaison with other religious education organizations to enhance more diverse resources and connections with REA and to increase REA presence with other diverse organizations and entities

Area 2: Diversity, Equity & Inclusion

Manage all aspects of diversity, equity, and inclusion related to connecting people to REA and each other, including:

- a. Intentionally & critically engage in diversity, equity & inclusion efforts focused on building solidarity, transformation and community.
- b. Plans, guides and advises REA President and leadership on diversity, equity, inclusion matters. Collaborates with the steering committee, Networking Coordinator, and Executive Secretary to create, implement and monitor programs designed to create diverse and equitable cultures
- c. Monitor and respond to emails, inquiries, and suggestions from members and visitors on behalf of the association
- d. Serve as the central resource for the members on diversity, equity and inclusion in religious education teaching and learning
- e. Work with RE in Academic Disciplines & Institutions standing committee to aid in fall gathering, 1 topical regional gathering, and 1 topical international gathering each year

- f. Identify various JEDI positions, fellowships, and funding opportunities in RE

Area 3: Board Participation and Support

Participates as *ex officio* member of Board and supports its activities, including:

- a. Attend all Board meetings as ex officio member, and advise Board decisions related to diversity, equity and inclusion
- b. Conduct annual review, evaluation and analysis of diversity, equity and inclusion initiatives
- c. Identify diversity, equity, and inclusion needs and develop a budget for each fiscal year
- d. Assist w/implementation of Board decisions
- e. Prepare JEDI reports as requested
- f. Participate in long-term envisioning and planning with the Board to determine how best to accomplish the association's mission

Area 4: Annual Meeting

Assists with planning and implementing the Annual Meeting, including:

- a. Support the Program Chair in designing and implementing Annual Meeting with JEDI considerations in mind
- b. Aid in reimagining the annual meeting.
- c. Prepare JEDI report for annual meeting
- d. Plan and implement JEDI outreach during the Annual Meeting