

VICE-PRESIDENT (est. 2021)
Duties and Responsibilities
Drafted January 2020

The Vice-President assists the president and acts as the president/chair in his or her absence, hence sharing the president's knowledge of and agenda for the work of the Association.

The Vice-President is elected by the REA membership for a two-year term and serves on the REA Board of Directors, the Steering Committee, and the Program Planning Committee. The Vice-President may be nominated for President but there is not an expectation that the position leads to a presidential nomination. Responsibilities of the Vice-President include the following:

- Serve as Chair of the Advisory Council, organizing, overseeing, and communicating its work.
- Serve as liaison with all work groups, RLOs, communities of practice, publications, and other extra-program groups, providing support for their gatherings and facilitating their involvement in the annual meeting.
- Convene Board meetings in the absence of the President.
- Meet these expectations of all REA Board members:
 - Maintain current REA membership.
 - Attend Board meetings:
 - the spring Board meeting in February or March, lasting from Thursday dinner through Sunday noon. Board members are reimbursed for expenses to attend the spring meeting;
 - the Board meetings before and after the Annual meeting, on Thursday evening and Sunday afternoon. Board members pay their own expenses.
 - the REA Annual Business Meeting;
 - the Advisory Council meeting, held Sunday noon immediately after the Annual Meeting.
 - Attend REA annual meeting and assist with moderating sessions, hosting speakers, interpreting Board actions to members, taking notes, and similar activities.
 - Submit annual reports to the Board.
 - Serve on the Nominating Committee during the final year of one's term.
 - Assist in articulating and communicating REA's identity and vision for a broad audience.